



Intermediate PowerPoint

Objective

The objective of this course is to enable the trainee to understand the more complex aspects of custom animation including exit and motion paths. We will cover the use of photo slide shows and looping controls and also how to use Word Art to good effect.

Key Content

- Custom Animation – Emphasis Spin
- Grouping objects. Delays, Progress objects
- Spin Animation exercise
- Custom Shows – Continuously looping
- Creating a Photo album slide show – inserting photos onto slides. Apply automatic transitions with times.
- Picture backgrounds. Custom animation entrance and Exit
- Advance Quiz Show. Motion Path animation.
- Amending Complex Animation. Entrances and clockwise objects.
- Word Art as a Slide Master.
- Word Art Templates
- Saving as a show and saving as PDF
- Complex chart creation with animation.
- Timelines.