



Master Class Excel – Silver

Objective

This course is a follow on course from the Master Class Excel Bronze course and continues to build on existing knowledge of Excel. During this course you will learn how to use more functions, create pivot tables using multi sheets, use advanced data validation, array work and have an introduction to VBA programming

Key Content

- Learn and use some lesser known but useful functions. HLOOKUP, SUMIFS, SEARCH and IFERROR will be used.
- Using Pivot Tables as well as using multi sheets in Excel in relation to their use in a Pivot Table
- Learning about Array Work and using the transpose function
- Use of advanced Data Validation, Data Validation with names and Indirect function, Data Validation with VLOOKUP
- Last half of the day is devoted to an introduction to VBA programming